



Cuckfield Preschool Playgroup

Charitable Incorporated Organisation (CIO) 1178733
Village Hall, London Lane, Cuckfield, West Sussex, RH17 5BD

Trustees' Annual Report 1/9/2020 to 31/8/2021

Objective and activities

Our objective is the development and education of children and young people, by promoting their care, safety, education, health and wellbeing, promoting parental involvement, and providing services to support them, their families, and carers'. We are a charity operated preschool who aim to provide children with a stimulating, happy, caring and safe environment to help them develop their full potential in all areas through playing and learning together. We deliver the Early Years Foundation Stage curriculum. From September we will be implementing the 2021 Early Years Foundation Stage Framework.

Public Benefit

As a charitable preschool our values are openness and inclusion for all: we have been offering 27 hours Funded attendance without restriction. We offer a high-quality early years' education regardless of additional or specialist needs from the age of two and a half years upwards. We also take children from the age of two where specific qualification criteria are met.

Achievements and Performance this year

This year we've provided a full academic year of high quality, carefully planned and well-resourced play-based learning whilst also being inevitably impacted by the Covid19 pandemic. Thanks are due to all our staff who have adapted what we do and how we do it in countless ways.

The children have benefited from themed sessions each week, small group work, and a lot more time outdoors than in previous years due to covid. Our children have continued to benefit from a staff team with great experience. The children get lots of adult interaction and benefit from an excellent staff:child ratio.

There have been a small number of staffing changes over the year. We have welcomed our new Deputy Manager, Ana Micu, who brings with her a wealth of experience. In addition we welcome Sarah Raison as Book Keeper who has been Chair of the Management Committee in the past. Sadly we have said goodbye to Emma Barker and Lisa Kingsford and wish them well in their new career moves.

Due to Covid, in both Preschool and the community, our fund raising events have been curtailed and we look forward to resuming these later this year. However we have received donations from ISOC and the Cuckfield Society for which we are very grateful.

Financial Review

Financial Position at the end of the period.

The CIO was in a stable financial position at the end of the period. The result was a small surplus of £6k (rounded) on an income of £114k (rounded). We benefited from a small grant towards the additional costs of corona virus eg cleaning, but did not close / furlough staff. Fees income recovered from 2020 as we were not closed for lengthy lockdown periods. The trustees kept the hourly charge and donation for snacks and activities under review, adjusting these to avoid any loss.

	£k	
Income	114	£87k Funding, £24k Fees, £3k Fundraising
Expenditure	108	£ 90k Wages, £11k Hall Hire, £7k Resources, training etc
Result	6	
Net current assets	41	
Prudent reserves	32	
Unallocated	9	

Reserves Policy

The trustees have decided upon a reserves policy which recognises the risks we may face and the amounts that are considered necessary are set out in the accounts. The available funds at year end of £9,000 represent working capital required for the day to day running of preschool.

Structure Governance and Management

The charity's governing document is a Pre-school Learning Alliance Model CIO Constitution for Childcare Providers 2013, dated 6 June 2018 and registered with the Charity Commission on 11 June 2018.

The affairs of the CIO are managed by the trustees.

Trustees who manage the charity:

Name of Trustee	Office	Date of Appointment	Date of Retirement
Moss, Sarah Anne	Chair	21/08/2018, 24/10/2019, 23/05/2022	-
Lynch, Jane		19/11/2018, 23/05/2022	-
Crouch, Mary		17/03/2019, 23/05/2022	-

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature

Full name Sarah Anne Moss

Position Chair of Trustees

Date 23 May 2022

Cuckfield Preschool Playgroup, Charity number 1178733
Accounts for the period from 1st September 2020 to 31st August 2021

INCOME AND EXPENDITURE

	2020	2,021
INCOME	£	£
Funding	77,266	86,612
1 Coronavirus Grant	2,449	898
Fees	18,972	23,962
	<u>98,687</u>	<u>111,472</u>
Other income:		
Fundraising Net	3,280	-
2 Donations	1,329	2,572
Interest on savings account	95	29
	<u>4,704</u>	<u>2,601</u>
Total income	<u>103,391</u>	<u>114,073</u>
EXPENDITURE		
3 Wages	87,074	89,623
Hall hire & Insurance	12,964	11,313
4 Equipment/resources	866	1,659
5 Expendables	1,554	2,449
Advertising	112	100
6 Misc.	1,307	1,966
7 Training	386	1,192
Total expenditure	<u>104,263</u>	<u>108,302</u>
Net surplus (deficit) for year	<u>-872</u>	<u>5,771</u>

BALANCE SHEET

Assets

Co-op Bank Current Account	26,290	32,031
Co-op Bank Savings Account	25,094	25,124
Total assets	<u>51,384</u>	<u>57,155</u>

Liabilities

WSCC Funding paid in advance	12,232	15,820
Net Current Assets	<u>39,152</u>	<u>41,335</u>

Represented by

Redundancy	13,000	13,000
1 month's wages	7,000	7,000
Notice required by landlord	5,000	5,000
Fundraising	3,000	3,000
Resources	4,000	4,000
Reserves	<u>32,000</u>	<u>32,000</u>
Unallocated funds	7,152	9,335
Total funds	<u>39,152</u>	<u>41,335</u>

Notes

- 1 The charity was given a Coronavirus costs grant for additional costs such as cleaning.
- 2 The charity benefited from donations from the Cuckfield Society and parents.
- 3 Wages includes pay, pension, BACs fees and uniform payments.
- 4 Equipment/resources includes laptop purchase.
- 5 Expendables include snacks.
- 6 Misc. includes Hostinger website and email, Microsoft, subscriptions, account examination, Plusnet telephone and TigerLily recruitment fee
- 7 Training includes first aid payment made in advance of training in Sept 2021

Jally Gordon FCA
9th June 2022

**Cuckfield Preschool Playgroup Charitable Incorporated Organisation (CIO)
(Charity Number 1178733)**

**Independent Examiner's Report to the Trustees of Cuckfield Preschool Playgroup CIO
For the period 1 September 2020 to 31 August 2021**

I report to the trustees on my examination of the accounts of Cuckfield Preschool Playgroup (the Charity) for the 1 September 2020 to 31 August 2021, which are set out on the attached page.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145 (5) (b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1) accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- 2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Sally Gardner FCA
Chartered Accountant
Prism Group Limited

9 June 2022